

28 August 2025

TO ALL KNOWN CREDITORS

Our Ref: IM305CVL/ACH/BO/NE/PCV065
5P

Your Ref:

Contact: Bethany Oldham

Email: IMM2025liquidation@btguk.com

Dear Sir or Madam

IMM 2025 Ltd Trading As: International Mini Meeting 2025 (“the Company”)

The director, having regard to the Company’s financial position, has decided to take steps to place it into creditors’ voluntary liquidation.

This firm is assisting the director with this process and I would advise that it is proposed Andrew Hook and Julie Anne Palmer, who are licensed insolvency practitioners bound by the Insolvency Code of Ethics, will be appointed as joint liquidators following the resolution to wind-up the Company being passed by the members.

The director is also required to seek a decision of the Company’s creditors on the nomination of liquidators. Under revised insolvency legislation, a physical meeting of creditors can no longer be convened to consider this nomination, unless the required threshold of creditors request such a meeting.

A decision on the nomination of liquidators from creditors can now only be sought by the directors via the **deemed consent procedure** or by holding a **virtual meeting**. In this case, the director considers it appropriate to deal with the nomination of liquidators via the deemed consent procedure and further information on this process is included in the Notice which accompanies this letter.

It is proposed that the date for the creditors’ decision in this regard will be 8 September 2025 (**the Decision Date**).

Obtaining a refund

Unfortunately, there are insufficient funds to enable a distribution to any class of creditor. If you made payments to the company using a debit or credit card, you may be eligible to request a chargeback through your card issuer or bank. A chargeback is a process that allows you to dispute a transaction and potentially recover funds for goods or services that were not received. For credit card payments between £100 and £30,000, you may also have protection under Section 75 of the Consumer Credit Act 1974. We recommend contacting your bank or card provider to discuss your options for making a chargeback or Section 75 claim. This letter may be used as supporting evidence when making your claim.

Units 1-3 Hilltop Business Park, Devizes Road, Salisbury, Wiltshire, SP3 4UF

T: 01722 435190 E: salisbury@btguk.com W: www.begbies-traynor.com

Begbies Traynor is a trading name of Begbies Traynor (Central) LLP, a limited liability partnership, registered in England No: OC306540, registered office 340 Deansgate, Manchester, M3 4LY

Andrew Hook and Julie Anne Palmer are licensed in the United Kingdom to act as Insolvency Practitioners by the Insolvency Practitioners Association.

Please be aware that our licensed insolvency practitioners are bound by the Insolvency Code of Ethics when carrying out professional work relating to an insolvency appointment.

Any reference to a partner is to a member of the limited liability partnership. A list of partners is available for inspection at the registered office. A member of the Begbies Traynor Group; Specialist Professional Services www.begbies-traynorgroup.com

Partners, Directors, and Consultants acting as administrators or administrative receivers contract as agents and without personal liability.

Creditor Decisions

As a result of the above, please find enclosed:

- Notice of a decision on the nomination of liquidators to be considered by the Company's creditors via the deemed consent procedure
- A Proof of Debt form - please complete this form and return it to my office with any supporting documentation

Unless 10% in value of the Company's creditors object to the nomination of liquidators via the deemed consent procedure by no later than the Decision Date above, creditors will be treated as having made the proposed decision. Further details on this process and the rights of creditors to request a physical meeting in the alternative, can be found in the Notice referred to above.

Creditors are also being asked to make further decisions by correspondence as outlined in the Notice of Decision Procedure enclosed with this letter. A decision is sought on the approval of the costs for assisting with the preparation of the statement of affairs and seeking a decision of creditors on the nomination of liquidators. To assist creditors in considering such costs, further details of the work involved are as follows:

Work required to prepare the statement of affairs

The work involved in preparing the statement of affairs, the purpose of which is to facilitate creditors' understanding of the Company's financial position, includes liaising with the Company's director and/or accountants to obtain the accounting information, comprising of the extent of the Company's assets and liabilities. Once obtained, such information is used to prepare a statement of affairs in the format required by Insolvency legislation which is then, verified by the director

Work required to seek the creditors' decision on the nomination of liquidators

The work involved in seeking the creditors' decision on the nomination of liquidators includes liaising with the Company's director to obtain information in order to prepare required documentation, circulation of the same to relevant parties and monitoring their responses and preparation of the report required by Statement of Insolvency Practice 6 on the Company's financial position.

The work carried out in this pre appointment period provides the mechanics for the Company to be placed into liquidation. The work required to produce the Statement of Affairs and the SIP6 report are provided in the Insolvency Rules and in our best practice guidelines. We believe that the pre appointment fee which is fixed at £15,000.00 plus VAT is a fair and reasonable reflection of the work that is carried out in the pre appointment period.

In addition, there is also an invitation to creditors to decide whether a liquidation committee should be established if sufficient creditors are willing to be members of a committee. Information on the role of a liquidation committee can be found at <https://www.begbies-traynorgroup.com/services-to/creditors/creditors-guides>.

As a result, please also find enclosed:

- Notice of decisions being sought to be made by a decision procedure – by correspondence
- A voting form – please complete this form and return it to my office by no later than the Decision Date, together with details in writing of your claim in order for your vote to count. For this purpose, you may wish to use the enclosed Proof of Debt form referred to above.

Statement of affairs and Report on the Company's financial position

The director is required to deliver to creditors a copy of the Company's statement of affairs by not later than on the business day before the Decision Date. The director is also required to provide a report on the financial affairs of the Company ahead of the decision on the nomination of liquidators being taken.

These documents are currently being prepared. The statement of affairs will be delivered to the creditors either not later than on the business day immediately before the Decision Date or before the end of the period of 7 days beginning with the day after the day on which the Company passes a resolution for winding up, should this be sooner.

The report on the Company's financial position will be available to view and download on a website, details of which are below, by no later than the business day immediately before the Decision Date.

Website details

The report can be accessed at <https://btguk.ips-docs.com>

The following login details will be required to view or download the report:

Login: IM305CVL

Unique ID: 1qYigRpQ

A hard copy of the report will be provided upon request made to Bethany Oldham who can be contacted either by telephone on 023 8021 9820, by e-mail IMM2025liquidation@btguk.com or by post to the Begbies Traynor correspondence address provided on this letter.

Extent of previous involvement with the Company or its directors or its shareholders

Prior to being instructed on 4 August 2025, neither the proposed liquidators, Begbies Traynor, nor any of their associates have had any prior involvement with the Company or its directors or its shareholders.

Obtaining information on creditors' rights in relation to the remuneration of liquidators and the payment of expenses

In the event that the proposed decision on the nomination of liquidators is made by creditors, the basis of remuneration for acting as liquidators will be sought following appointment. Notwithstanding this, creditors seeking information on their rights in relation to the remuneration and the payment of expenses can obtain a copy of 'A Creditors' Guide to Liquidators' Fees (E&W) 2021' online at <https://www.begbies-traynorgroup.com/services-to/creditors/creditors-guides>. Alternatively, if you require a hard copy of the guide, please contact our office and a copy will be sent to you.

Finally, I would ask you to note that my role in the period leading up to the creditors' decision is to assist the director in taking the necessary steps to place the Company into liquidation and does not involve advising the director personally on their own position. It is also possible that a different insolvency practitioner may be the eventual liquidator appointed to the Company.

If you require further information, please do not hesitate to contact Bethany Oldham of my office via email at IMM2025liquidation@btguk.com.

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. Hook', written over the closing 'Yours faithfully'.

Andrew Hook
Begbies Traynor (Central) LLP

Notes to help
completion of
the form

Insolvency Act 1986

Voting form

IMM 2025 LTD TRADING AS: INTERNATIONAL MINI MEETING 2025

Please give full
name and
address for
communication

Name of creditor _____

Address _____

Voting instructions

Please tick the
appropriate box

	In Favour	Against
1. That the unpaid pre-appointment costs as detailed in the Notice of Decision Procedure – Correspondence, accompanying this Voting Form, be approved for payment as an expense of the liquidation.		

Liquidation committee

The Insolvency (England and Wales) Rules 2016 ("the Rules") require that where a decision is sought from creditors, it is also necessary to invite them to decide on whether a liquidation committee should be established. The Rules also state that where creditors decide that a liquidation committee should be established, it cannot be established unless it has at least three (but not more than five) members. Therefore, if you would like a committee to be established, you are invited to make your nominations for membership of the committee by completing the 'Nominations' section of this form, below.

I am seeking that a liquidation committee be established **YES / NO (please delete as appropriate)**

Nominations for membership of the liquidation committee

I wish to nominate _____ *(insert name of creditor)*

of _____ *(insert address of creditor)*

to be a member of the liquidation committee.

NOTE: Creditors are able to make more than one nomination if they so wish, albeit that the maximum number of members of a committee permitted by the Rules is five. Please provide details of any additional nominations you wish to make in the space below.

This form must
be signed

Signature of creditor: _____

Name in CAPITAL LETTERS _____

Date: _____

Only to be
completed if the
creditor has not
signed in person

Position with creditor or relationship to creditor or other authority for
signature:

Is the signatory the sole member of a body corporate? **YES / NO**

Any returned voting form must be accompanied with details in writing of your claim (unless you have previously submitted the same). A proof of debt form is enclosed with this form which can be used for this purpose if you wish.

CREDITOR PROOF OF DEBT FORM – CLAIM DETAILS

Name of company **IMM 2025 LTD TRADING AS: INTERNATIONAL MINI MEETING 2025**
Registered company number **15011007**
Registered address **Newtown House, 38 Newtown Road, GU30 7DX**

If there is insufficient space to provide the information requested, please continue on a separate sheet.

Name of creditor	
Address	
Telephone number	
Email address	
Total amount of claim, including VAT and outstanding uncapitalised interest as at the <i>relevant date</i> . here payment is made or set-off applied after the <i>relevant date</i> , this should be deducted and relevant deductions disclosed	£ _____
Details of any document by reference to which the debts can be substantiated	
Details of goods or services to which the claim relates	
Details of whether the whole or any part of your claim is preferential under section 386 of, and Schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £ _____
If the total amount above includes outstanding uncapitalised interest, please state the amount	£ _____
Particulars of any security held, the value of the security and the date it was given. Please explain how you valued your security	£ _____
Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
Please provide bank details if you wish to receive the payment from any dividend that may be paid, directly into your bank account. Please note that it is your responsibility to provide new information if your bank details change	Account name: Account number: Sort code: Payment reference:
Signature of creditor or person authorised to act on behalf of creditor	
Name in BLOCK CAPITALS	
Position or relationship with creditor Address of person signing (if different from the address above)	
Date	

**PLEASE ATTACH A DETAILED STATEMENT OF ACCOUNT
or other particulars of how the debt arose**

NOTICE OF A DECISION BEING SOUGHT TO BE MADE BY THE DEEMED CONSENT PROCEDURE

IMM 2025 LTD TRADING AS: INTERNATIONAL MINI MEETING 2025 (Registered number: 15011007) ("the Company")

This notice is given pursuant to Section 246ZF of the Insolvency Act 1986 ("the Act") and Rule 15.7 of Part 15 of the Insolvency (England and Wales) Rules 2016 ("the Rules").

THE PROPOSED DECISION

The following decision is proposed by Roger Neil Agate the director of the Company ("the Convener"), to be made by the deemed consent procedure:

1. *That creditors of the Company nominate Andrew Hook and Julie Anne Palmer, both of Begbies Traynor (Central) LLP, to act as Joint Liquidators of the Company and that any act required or authorised under any enactment to be done by the Joint Liquidators, may be done by all or any one or more of the persons holding the office of liquidator from time to time.*

In the absence of 10% in value of the Company's creditors¹ ("the Threshold") objecting to the Proposed Decision by no later than 8 September 2025 ("the Decision Date"), creditors will be treated as having made the Proposed Decision.

¹ *who would be entitled to vote if the decision were to be made by a qualifying decision procedure*

PROCEDURE FOR OBJECTING

In order to object to the Proposed Decision, a creditor must have delivered a notice in writing of their objection, together with a proof in respect of their claim to the Convener, who can be contacted via the contact details at the end of this notice, by no later than the Decision Date, failing which their objection will be disregarded.

Please note that should you object to the Proposed Decision, you will be objecting to the appointment of the proposed insolvency practitioners as liquidators, rather than making an objection to the liquidation of the Company itself.

It is the Convener's responsibility to aggregate any objections to determine if the Threshold is met for the Proposed Decision to be taken as not having been made. A creditor may appeal the decision of the Convener on the aggregation of objections. However such an appeal may not be made later than 21 days after the Decision Date.

If the Threshold is met, the deemed consent procedure will terminate without a decision being made. In such circumstances, it is a requirement of the Insolvency legislation for a physical meeting of creditors to be convened for the purpose of seeking a decision of creditors on the nomination of a person to act as liquidator of the Company.

Resolution that the Company be wound up voluntarily

The resolution that the Company be wound up voluntarily will be considered by the members on the Decision Date.

Creditor information

That Andrew Hook of Begbies Traynor (Central) LLP, whose contact address is Units 1-3 Hilltop Business Park, Devizes Road, Salisbury, Wiltshire, SP3 4UF being an individual qualified to act as an insolvency practitioner in relation to the Company, will furnish creditors free of charge with such information concerning the Company's affairs as they may reasonably require during the period before the Decision Date.

Statement of Affairs

Pursuant to Section 99 of the Act, the director of the Company is required before the Decision Date and before the end of the period of 7 days beginning with the day after the day on which the Company passes a resolution for winding up, to make out a statement (in the prescribed form) as to the affairs of the Company and to send the same to the Company's creditors.

Request for a physical meeting

As explained above, where the Threshold for objecting to the Proposed Decision is met, a physical meeting of creditors will be convened in order to seek a decision from creditors on the nomination of a liquidator.

In addition, the Insolvency legislation also provides that 10% in value of creditors, 10% in number of creditors, or 10 creditors, may require a physical meeting to be held to consider the Proposed Decision. Such a request must be made in writing to the Convener, via the contact details below by no later than the business day immediately before the Decision Date. In order to enable the Convener to determine whether a threshold has been met, please also provide a proof with any request.

Convener's contact details

Documents required to be delivered to the Convener pursuant to this notice can be sent to Begbies Traynor's correspondence address at Units 1-3 Hilltop Business Park, Devizes Road, Salisbury, Wiltshire, SP3 4UF or alternatively by e-mail to Bethany.Oldham@btguk.com.

Any person who requires further information may contact Bethany Oldham by telephone on 023 8021 9820 or alternatively by e-mail at Bethany.Oldham@btguk.com.

Dated: 28 August 2025

Signed:
Roger Neil Agate
Director & Convener

NOTICE OF DECISIONS BEING SOUGHT TO BE MADE BY A DECISION PROCEDURE – BY CORRESPONDENCE

IMM 2025 LTD TRADING AS: INTERNATIONAL MINI MEETING 2025 (Registered number: 15011007) (“the Company”)

This notice is given pursuant to Section 246ZE of the Insolvency Act 1986 (“the Act”) and Rule 15.8 of Part 15 of the Insolvency (England and Wales) Rules 2016 (“the Rules”).

THE PROPOSED DECISIONS

The following decisions are being proposed by Roger Neil Agate, the director of the Company (“the Convener”), to be made by the Company’s creditors by correspondence:

1. *That the unpaid pre-appointment costs as detailed below, be approved for payment as an expense of the liquidation.*
2. *Whether a liquidation committee should be established if sufficient creditors are willing to be members of a committee and if so, who the creditors’ wish to nominate for membership of the committee.*

ENSURING YOUR VOTES ON THE PROPOSED DECISIONS ARE COUNTED

In order for votes on the Proposed Decisions to be counted, a creditor must have delivered the **Voting Form** accompanying this notice, together with a proof in respect of their claim to the Convener, via the contact details at the end of this notice, on or before 8 September 2025 (“the Decision Date”), failing which their votes will be disregarded.

Appeal of Convener’s decision

Pursuant to Rule 15.35 of the Rules, any creditor may apply to the court to appeal a decision of the Convener. However, an appeal must be made within 21 days of the Decision Date.

Pre-appointment costs

Begbies Traynor have incurred costs in assisting the director in preparing a statement of affairs for the Company and also in seeking a decision from the Company’s creditors on the nomination of liquidators.

The services provided by Begbies Traynor were requested by the director and given for the benefit of creditors of the Company. The Rules provide that any reasonable and necessary expenses associated with these services may be paid out of the Company’s assets after the commencement of the liquidation as an expense of it. If approval for payment of the costs as an expense of the liquidation is sought, this must be from any liquidation committee (if appointed) or if no committee is formed, from creditors. To assist creditors in their consideration of such costs, further details of the work involved is provided in the covering letter accompanying this notice.

The following pre-appointment costs were approved by the director on behalf of the Company, and a decision is now being sought to approve payment of the same as an expense of the liquidation:

Preparation of the statement of affairs

£7,500 plus VAT and necessary expenses, in respect of assistance given by Begbies Traynor in connection with the preparation of the statement of affairs.

Seeking a decision of creditors on the nomination of liquidators

£7,500 plus VAT and necessary expenses in respect of assistance given by Begbies Traynor in seeking a decision of the Company's creditors on the nomination of liquidators which includes assistance with the preparation of the report to creditors on the Company's financial position.

Liquidation committee – nominations

In relation to the proposed decision set out above concerning the formation of a committee, any nominations for membership of the committee must be received by the Convener, via the contact details below, by no later than the Decision Date and will only be accepted if the Convener is satisfied as to the nominee's eligibility to be a member of such committee under Rule 17.4 of the Rules. Please note that nominations for membership can be made on the Voting Form accompanying this notice.

Creditors with a small debt

Any creditor whose debt may be treated as a 'small debt' of the Company (*meaning a debt not exceeding £1,000 inclusive of VAT*), must still deliver a proof in respect of their claim with their Voting Form, if they wish to vote on the Proposed Decisions.

Request for a physical meeting

Creditors who meet certain thresholds prescribed by the Act, namely 10% in value of creditors, 10% in number of creditors or 10 creditors, may require a physical meeting to be held to consider the Proposed Decisions. For this purpose, creditors are those who are entitled to vote. Such a request must be made in writing to the Convener, via the contact details below, by no later than the Decision Date. In order to enable the Convener to determine whether a threshold has been met, any such request must also be accompanied by a proof.

Convener's contact details

Documents required to be delivered to the Convener pursuant to this notice can be sent to Begbies Traynor's correspondence address at Units 1-3 Hilltop Business Park, Devizes Road, Salisbury, Wiltshire, SP3 4UF, or alternatively by e-mail to Bethany.Oldham@btguk.com.

Any person who requires further information may contact Bethany Oldham by telephone on 023 8021 9820 or alternatively by e-mail at Bethany.Oldham@btguk.com.

Dated: 28 August 2025

Signed:

Roger Neil Agate
Director & Convener